

To Request a Cap Gap I-20

If you are on OPT or STEM OPT and your employer has filed an H-1B on your behalf, once you have received the receipt notice for your H-1B filing, you may request a cap gap I-20 by:

- emailing lescis@syr.edu , include Cap Gap I-20 Request in the subject line
- in the email, include:
 - Last Name, First Name
 - SU ID number
 - SEVIS ID Number (the N00 number on your I-20):
 - H1B receipt number
 - Your current address
 - Your employer's name and address
 - The address to which you want your new I-20 sent by regular mail OR
 - Let us know that you have arranged for express mailing and do so here. whether you would like your cap gap I-20 mailed to you by regular U.S. mail OR by courier which you will need to arrange here:
<http://international.syr.edu/immigration-status/document-shipping.html>

Please do not request the cap gap I-20 by courier until **after you have arranged for express shipping** in the link above.

Regular mail is not trackable and may take 7-10 days to be delivered inside the U.S. The above express mail service that allow you to receive your I-20 or DS-2019 through Fedex, UPS or DHL in 3-5 days.