



SYRACUSE UNIVERSITY

LILLIAN AND EMANUEL SLUTZKER CENTER FOR INTERNATIONAL SERVICES

310 Walnut Place | Syracuse, New York 13244-2380

TEL: 315-443-2457 | FAX: 315-443-3091 | EMAIL: LESCIS@SYR.EDU

<http://international.syr.edu/>

**I-20
Request**

Requesting a new I-20 form

Use this Request Form to obtain a new I-20 for the following reasons:

- Replace a lost I-20 form
- Update financial information (change in source of funding, applying for a new visa, etc.)
- Change degree level from Master's to Doctorate or from Doctorate to Master's at Syracuse University (see below if you are moving from a Bachelor's to a Master's program)
- Add or change a program of study
- Change your immigration status to F-1

Do not use this form for the following reasons:

- If you are changing from a Bachelor's to a Master's program at Syracuse University, you do not need to submit the Request Form. The Slutzker Center will issue a new I-20 upon your admission to your new program of study.
- If you want to add your dependent(s) to your SEVIS record and receive I-20 forms for them, please file a Dependent Request Form.
- If you need to apply for an extension of your program end date (item 5 on your I-20), please file an I-20 Extension request.

Procedures for requesting a new I-20

1. Complete the I-20 Request Form
2. Complete the Financial Worksheet
3. Submit the following documents to the Slutzker Center:
 - I-20 Request Form
 - Financial Worksheet
 - Photocopies of your passport identity and validity page(s), visa, I-94, and I-20 forms
 - Proof of health insurance coverage
 - Proof of financial support (see documents listed on Financial Worksheet)

A Slutzker Center advisor will contact you if there are questions regarding your request and upon issuance of your new I-20 form.



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I-20 Request Form

PERSONAL INFORMATION

Student Name: _____ SUID# _____

SEVIS# N _____ Current I-20 Program End Date: ___/___/___

Program of Study: _____ Degree Level: UG Master's PhD Other

Local Address: _____

Email: _____ Phone: _____

Upcoming travel plans? Yes No If yes, Destination: _____ Dates: _____

REASON FOR REQUEST

You may have more than one request. Check (✓) the boxes that apply to your situation.

- Replace Lost Document
- Update financial amount
- Change Program of Study from _____ to _____
- Change Degree Level from _____ to _____
- Expected Completion Date of original program _____ Expected Completion Date of new program _____
- Will not complete original program
- Add a New Program of Study: _____
- Will pursue both current program of study and new program
- Will pursue new program after completing current program of study
(expected completion date of current program: _____)
- Change Immigration status from _____ to _____
(Meet with a Slutzker Center Advisor)
- Other, please explain _____

NOTE: Please keep all of your original I-20 forms from all of the schools you have attended in the US. You may need them for your future applications.

I certify that the above information is accurate:

Student Signature: _____

Date: ___/___/___



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Financial Worksheet

SUID: _____ SEVIS ID: _____ Today's Date: ___/___/___

Student Name: _____

Phone Number: _____ Preferred Email Address: _____

You must provide proof of sufficient financial support to cover your tuition, fees, living expenses and if applicable, the expenses of your dependents.

Based on the estimated expenses below, my expenses for the next academic year will be:

Tuition: _____

Living Expenses: _____

Dependent Expenses: _____

I will pay for my tuition, fees, living expenses and the expenses of my dependents (if any) with:

- Personal Funds
- Family Funds
- Funds from Syracuse University
- Funds from another source (specify) _____

I am submitting the following documents as proof of financial support for my expenses:

- Bank Statements
- Support letters from my financial sponsor and proof of their ability to provide funding
- Scholarship and/or assistantship award letters

Estimated Expenses for the 2016-2017 academic year

	Undergraduate Students	Graduate Students	Law School Students
Tuition & Fees	\$46,022 per year	\$34,632 per year (\$1,443/credit hour) Fees vary for individual programs	\$48,552 per year
Living Expenses	\$23,920 per year	\$14,780 per year	\$20,258 per year
Total	\$69,942 per year	\$49,412 plus fees per year	\$68,810 per year

Dependents

Dependents	No SU Assistantship	SU Assistantship
Spouse or child only	\$9,620	\$8,939
Spouse and 1 child	\$15,545	\$15,930
Spouse and 2 children	\$21,470	\$19,625
Spouse and 3 children	\$25,165	\$22,669