

SYRACUSE UNIVERSITY

CENTER FOR INTERNATIONAL SERVICES

310 Walnut Place | Syracuse, New York 13244-2380

Tel: 315-443-2457 | Fax: 315-443-3091 | Email:

international@syr.edu [Center for International Services Website](#)

**F-1 SEVIS
Transfer-In Form**

F-1 students who have been admitted to Syracuse University and wish to transfer their SEVIS records to Syracuse University must complete Section A of this form and request that the International Student Advisor of the school they are leaving complete Section B. The completed Transfer-In Form should be emailed to International@syr.edu. After the SEVIS record has been released to Syracuse University, a 'Transfer Pending' I-20 form will be prepared for the student and the student will be notified by email.

Section A: To be completed by student

Student's Information

Student's Name: _____

U.S. Address: _____

Email Address: _____

Phone Number: _____

SU ID number: _____

I will travel outside the U.S. before coming to Syracuse University, yes or no: _____

Student's Agreement and Signature

I plan to attend Syracuse University and request that my SEVIS record be transferred to Syracuse University. I authorize the information requested below to be released to the Center for International Services.

Signature: _____

Date: _____

Section B: To be completed by the International Student Advisor (PDSO/DSO)

The student above plans to attend Syracuse University. If this student's SEVIS record is 'Active' and the student has provided proof of admission to Syracuse University, please provide the information requested below and release the SEVIS record to **BUF214F00002000**. If this student's SEVIS record is not 'Active', please advise the student to email international@syr.edu.

Student's SEVIS Record Information

Student's SEVIS ID: _____

Periods of Reduced Course Load authorization and reason: _____

Date student last attended your school or date OPT ends: _____

SEVIS Release Date (Active records only): _____

School Official's Contact Information and Signature

Name and Title: _____

School Name: _____

Email or Telephone: _____

Signature: _____

Date: _____

Please email the completed Transfer-In Form to international@syr.edu.