



LILLIAN AND EMANUEL SLUTZKER
CENTER FOR INTERNATIONAL SERVICES
DIVISION OF STUDENT AFFAIRS
310 Walnut Place | Syracuse, New York 13244-2380
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<http://international.syr.edu>

DS-2019

Extension SU

Look at expiration date in item #3 of your DS-2019. If you will not complete your academic program by the date on DS-2019, you must apply for an Extension of Program of Study.
*Remember: You **MUST** apply for an extension **15 DAYS PRIOR TO** the expiration date on your DS-2019.

PROCEDURES FOR REQUESTING AN EXTENSION

STEP 1 Follow these requirements and then proceed to step 2.

a) Complete the Application for (J-1) EXTENSION OF PROGRAM OF STUDY on the next page and Financial Worksheet on the third page.

b) Obtain photocopies of the following for yourself and your dependents.

- Passport bio and expiration date page, visa, and I-94
- All DS-2019s (page one only unless you have used Academic Training before)
- Financial documents* (The financial worksheet on page 3 will help you to calculate the amount that your financial document will have to cover.)
- Health insurance coverage including Medical Evacuation and Repatriation** (The coverage must be valid until the new end date of your program of study.)

*Acceptable financial documents:

-personal/family bank statement or available balance page of your online account information (no more than 3 months old)

-Assistantship letter, scholarship letter, or fellowship letter

-A notarized letter from a sponsor (relative or third party) and sponsor's financial bank statement

** J-1 students on assistantships (TA, RA, GA) must purchase medical evacuation and repatriation insurance (\$24/person/year, application form is available at the Slutzker Center), not otherwise included in the BluePoint/OrangePoint policy. Students on College Blue insurance meet the requirement. All other policies must be reviewed at the time of extension. It is your responsibility to obtain a complete description of the coverage of any policy you have purchased for yourself and your dependents.

STEP 2 AFTER the documents in Step 1 above have been obtained and completed, make an appointment to meet with a Slutzker Center J-1 advisor for a review. This **MUST** be completed no later than 15 days prior to the completion date in item #3 of your current DS-2019. Bring originals and photocopies to your appointment.

STEP 3 After receiving an e-mail from the International Student Advisor, return to the Slutzker Center and collect your new DS-2019. If this process is not completed by the expiration date of your expiring DS-2019, then you will violate your immigration status.

IF YOU CURRENTLY WORK OR ANTICIPATE WORKING ON THE:

SU Campus: Then your I-9 will be extended upon pick-up of your new DS-2019.

ESF Campus: You will need to go to Bray Hall with your new DS-2019 to extend your I-9.



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**J-1 EXTENSION OF DS-2019 FORM APPLICATION AND ACADEMIC
 ADVISOR'S RECOMMENDATION**

This information requested below is required for an extension of student immigration status (J-1). The student must complete Part I; the student's academic advisor must complete the Part II section and sign where indicated.

PART I: Student Information (To be completed by the student)

Student's Name: _____ SUID: _____ SEVIS #: N _____

Degree Program: _____ Current DS-2019 Program End Date: ____/____/____

Are you a GA, RA, or TA? YES NO Are you working on campus? YES NO

Upcoming Travel Plans: No Yes, I will travel to _____ for the following dates: _____

Email: _____ Phone: _____

Local Address: _____

PART II: Academic Advisor Recommendation

(For Graduate Students: To be completed by Academic Advisor or Major Professor) (For Undergraduates: To be completed by College Recorder)

Academic Advisor's Name, Title, and Department: _____

1. The named student has not yet completed his/her current program of study due to:
- Delay caused by a change in major field of study
 - Delay caused by a change in research topic
 - Delay caused by unexpected research problems
 - Delay caused by lost credits upon transfer to Syracuse University
 - No unusual delay. Original length of time given to complete program is not reasonable for an average student in the program.
 - Other compelling academic or medical reason (explain): _____

2. Date on which student will complete his/her studies: ____/____/____

3. Number of credits remaining toward degree (not including current semester enrollment): _____

I hereby recommend that this student be allowed additional time to complete his/her degree program at Syracuse University.

Academic Advisor signature	Date	Email/Phone number
Department Chair or Dean signature	Date	Email/Phone number



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Financial Worksheet

You must show the following amount or more to the Slutzker Center.
 You may use a bank statement or support letter from your financial sponsor.

Estimated Tuition (see below):	\$	x	(a)	=
Estimated Fees:	\$350/semester (grads), \$500/semester (undergrads)			
Estimated Living Expenses (see below):	\$	x	(b)	=
Estimated Dependent Costs (if applicable):	\$	x	(b)	=
TOTAL	\$			

NOTE:

(a) = # of credits remaining to complete your degree after the current semester; **if 0 credit, enter \$38 (SU student) or \$0 (SUNY-ESF student)** in the tuition section instead of (\$940 x (a))

(b) = # of months between your current DS-2019 program end date and your new program end date after extension

Estimated costs for SU Students:

SU Grad

Tuition: \$1,069 pre credit
 Living expenses: \$882 per month

SU Undergrad

Tuition: \$1,401/cd (first 11 cd), \$16090/sem (12-19 cd), \$867/cd (20 or more cd)
 Campus living expenses: \$1238/mo

SU Spouse only

TA, GA, RA: \$509/mo
 Non-assistants: \$575/mo

SU Child only

TA, GA, RA: \$214/mo
 Non-assistants: \$317/mo

SU Spouse + 1 child

TA, GA, RA: \$834/mo
 Non-assistants: \$949/mo

SU Spouse + 2 children

TA, GA, RA: \$1266/mo
 Non-assistants: \$1048/mo

SU Spouse + 3 children

TA, GA, RA: \$1480/mo
 Non-assistants: \$1262/mo