

CLEARANCE FORM

Lillian and Emanuel Slutzker
CENTER FOR INTERNATIONAL SERVICES (SCIS)
 Syracuse University
 310 Walnut Place

To be able to register for classes, you MUST complete the following requirements, in any order. Do not lose this Form since you will need it to get your clearance from the SCIS.

NAME:

SUID #

TERM: SPR 03 LEVEL: PROGRAM:

TASKS		LOCATION	SIGNATURE
SCIS DATA			
	Check-In and International Student Information Form	SCIS	
	Photocopies: Passport Visa I-94 I-20 / IAP-66 Photo	SCIS	
	Transfer from another U.S. Institution? Yes No	SCIS	
HEALTH CLEARANCES			
	Medical Clearance: <i>Provide immunization records & Tuberculosis clearance to comply with Public Health Laws. Registration Hold will be released by Health Center only after compliance.</i>	Health Center (#6 on map)	Must Clear Health Center. No Signature needed.
	Health Insurance		
1	<input type="checkbox"/> Blue Cross at the Health Service (Aug02-Jul03)	Health Center (#6 on map)	
2	<input type="checkbox"/> SU Employee Insurance (from S.U. Human Resources for GA,RA,TA only) <input type="checkbox"/> Medical Evacuation Supplement (from SCIS)	Skytop Office Bldg. SCIS	
3	<input type="checkbox"/> Other Policy: Provide copy of policy in English for approval See SCIS Advisor-on-Call	SCIS	
OTHER CLEARANCES			
	SUNIX Account: <i>Obtain a Computer Account to access campus computers, email and registration for courses via the web..</i>	116 Hinds Hall (#7 on map) or SCIS will advise	None needed
	Bursar's Office: <i>Financial clearance required for all except graduate students sponsored by personal/family funds</i>	102 Archbold Gym (#1 on map)	
	English Language Assessment Exam (formerly Michigan Test): <i>Required for all graduates with a TOEFL score under 600 (or under 250 if you took the computerized test), all undergraduates.</i>	HBC-Gifford Auditorium (#5 on map)	
	International Student Orientation: January 10, 2003	See Schedule	
	MUST ATTEND LATE ORIENTATION on Saturday, Jan. 25	TBA	
	I-9 Employment Eligibility: <i>To be completed if you have an SU Assistantship/Fellowship (Bring originals and 2 photocopies each of immigration documents, 1 copy of assistantship letter, and 2 copies of SSN card or SSN receipt for card)</i>	SCIS	
	I have received the SCIS Handbook for International Students on, date:	Student Signature below:	

<i>Permanent Local Address and contact information – Complete before turning in Clearance form to SCIS</i>			
Street	Apt #	Local Phone:	
		Cell Phone:	
City:	State:	Zip:	E-MAIL ADDRESS:

FOR SCIS USE

CLEARANCE COMPLETED	SCIS HOLD RELEASED
Initials & Date:	Initials & Date:

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SPRING 2003